



Dear members,

The executive committee has recently adopted a policy regarding nominations for fellowship candidates. By Institute policy, there are three ways in which an FAIA candidate may be nominated.

1. By letter from their local “component” bearing signature of either President or secretary
2. By individual member and/or fellow bearing signatures from (5) FAIA members
3. By individual member and/or fellow bearing signatures from (10) AIA (architect) members in good standing

FELLOWSHIP NOMINATION PROCEDURE FOR AIA SAVANNAH:

In order for a Fellowship Candidate to receive a formal endorsement from AIA Savannah (item 1), the candidate (or representative of candidate) is required to make an open presentation to the membership at one of the regularly scheduled meetings and present the reasons the member deserves elevation to Fellowship. After which, the membership will cast votes in affirmation, negation, or abstention to the endorsement. This will be done by silent ballot immediately after the presentation(s), and only AIA and associate AIA members present will be counted in the vote. The ballots will be counted by members of the executive committee at some time after the meeting. If a candidate receives over 50% of positive votes, a letter of recommendation will be written by the President of the Chapter. The results will be mailed out to the candidate(s) within (2) weeks. Unless released by the candidate, these results are to be held in confidence by the executive committee. The following criteria are required for presentation:

1. Inform the executive committee of intent within (2) weeks of presentation
 2. Provide one page resume to be handed out to membership at presentation
 3. Presentations shall be limited to (10) minutes and no more
 4. Any type of presentation and/or handouts may be used, as long as the equipment and handouts are provided by the candidate
- * Any candidate wishing to come before the membership for nomination, please contact a member of the executive committee so preparations can be made at least (2) weeks prior to presentation.

Thank you,

David J. Holton, AIA
2007 President, AIA Savannah